

Meeting Tuesday 24th July 2018

- Bev, Prof. Morgan present; Aditi, Ayse, Kaustabh absent
- Meeting went little over end-time
- **GSO Symposium Discussion:** Thursday 16th Aug 2018
 - Will show cards during oral to indicate 5min, 1min warning
 - 15 min presentation with 5 min questions
 - Proctor gives introduction to each presenter
 - Amanda will add expense for folders and name tags
 - Posters for GSO, Women in Engineering can be included in poster session
- **Symposium Updates**
 - President David Rokke
 - Contacting original speaker choice for next year
 - Planning to start speaker search earlier
 - Current speaker asked to print a special booklet for each attendee
 - Considering to print a couple, and distribute electronic copies
 - 2 reps have signed up so far
 - Industrial Packet: Aidan Coffey
 - Talked with Amanda about folders and name tags
 - Asked to wait till near event before collecting
 - Judging: Mihit Parekh
 - Got 4 judges for poster.
 - Waiting for 6 more
 - Updated certificates
 - Publications A: Tony Mathew
 - Worked on abstract cover page with Ayse
 - Waiting for resume cover page
 - Publications B: Ayşe Eren
 - Has made new designs for certificates
 - Refreshment: Akriti, Kai Jin
 - Food is confirmed
 - Scheduling: Blake Finkenauer, Jessica Torres, Bev Johnson
 - All abstracts received
 - Waiting for one photo
 - Abstracts should be sorted by research area
 - Draft schedule made
 - 26 resumes. Some people making minor edits
- **Non-Symposium Discussion**
 - Dept funds students upto May of first year
 - Dept guarantees funding for 4 years; subject to satisfactory performance
 - Change to make mandatory for all incoming students to meet their mentor at least once

- Should pursue participation in Agri event; sufficient interest.
 - Don't need to encourage faculty to push students to participate
 - 3rd years usually schedule CaBrewing event. Not a GSO event. Usually done in first week of Aug
 - GSO Block party usually first Friday of semester. Responsibility of social chair
 - Giving mugs just to PhD students
- **Non-Symposium Updates**
 - President: David Rokke
 - Filling up application for College of Engineering funding
 - Breaking barriers and making bridges is theme this year
 - Preferably incorporate other depts in events
 - Vice President : Vinny Pizzuti
 - Will look into calender
 - Need to check if enough mugs to give
 - First Year: Jessica Torres, Mihit Parekh
 - For incoming students, will be doing activities; Tue and Wed during lunch hour
 - Organising mentor-mentee program
 - Planning to assemble mentor list by next week
 - Met with some new graduate students
 - Publications: Tony Mathew
 - Started posting on Twitter and Facebook
 - Updating website
 - Safety: Kai Jin
 - Safety committee will have inspection Aug 1
 - Expecting only labs who didn't perform well last time
 - Social: Ayşe Eren
 - Turkey Run State Park happened
 - 6 attended
 - Sports: Kyle Weideman
 - 19 people for social event so far
 - Probably cap at 20
 - Sustainability : Akriti
 - For 150th Agri symposium, 10 people filled survey. 50% said "maybe" for participating.
 - Need to ask level of participation asked for
 - Clothing donation drive poster finalized
 - Can put up poster on LCD monitor
 - Bev Johnson:
 - Monday 13th Aug, 10am: GSO introduction for incoming students
 - Roughly 90 students overall (Masters + PhD)
 - Planning building tour, 4pm-5pm; with some GSO members
 - Wed, 11am-12pm: Student panel for questions from incoming students. First year reps will be involved
 - Schedule finalized
 - Incoming students will be required to attend Symposium